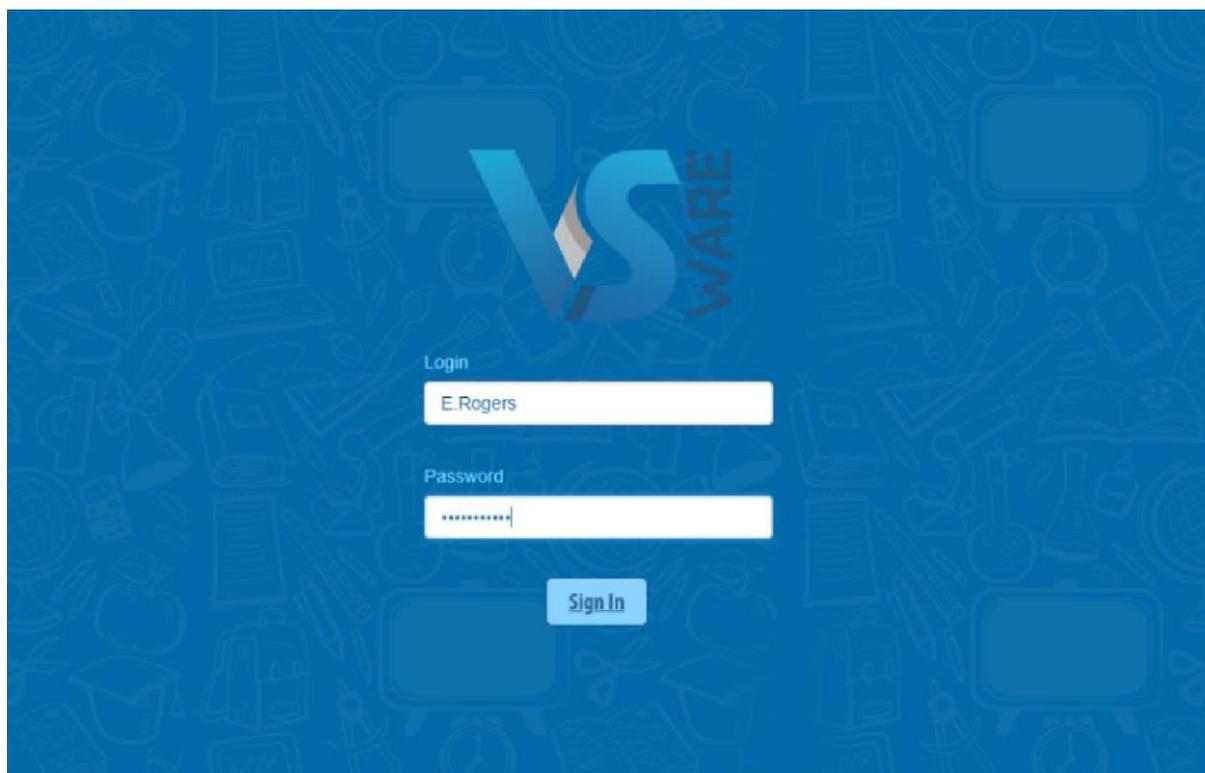


## Loreto College Parents'/Guardians' guide to VShare

You will have received your unique username and password via text. Please log in to [loretothegreen.vshare.ie](http://loretothegreen.vshare.ie). Our new website, launching in September 2018, will have a direct link to access VShare on its home page. VShare is best accessed through Google Chrome.

Start off by entering your username and password and click 'sign in'. If you have more than one child in the school, click the blue arrow under the photograph to toggle to the next student.



You will only ever need one VShare login, regardless of how many students you have in the school.

### Timetable

Timetables for the 2018/19 academic year will be published in August.

First, take a look at the timetable which is found in the left panel. Here you will be able view the student's lessons, teachers and classrooms throughout the week. The red line indicates the current time of day, so it's very easy to see at a glance where the student is.

Hi, Jane Kelly Sign Out My Children

Time	Class 1	Class 2	Class 3	Class 4	Class 5
9:00	Metawork R12 John Mc Grath 1MetW-A	Project Mathematics R26 Lucinda Mac Hale 1PrjM-A	Irish R18 Christine Fagan 1Ir1-3.5	French R54 Sarah Banham 1Fre-2.1	Art, Craft, Design R34 Sinéad Gillespie 1Art-A
10:00	Metawork R12 John Mc Grath 1MetW-A	Technical Graphics R23 John Mc Grath 1TG-A	Science (JC) R48 Lucinda Mac Hale 1Sci-A	Business Studies R33 Eileen McCormack 1Bus-A	History R35 Flora McEwine 1His-A
11:00	Civic, Social & Political Educ R49 Yvonne Kennedy 1CSPE-A	Technical Graphics R23 John Mc Grath 1TG-A	Art, Craft, Design R26 Sinéad Gillespie 1Art-A	Irish R18 Christine Fagan 1Ir1-3.5	Social, Personal and Health Education R38 Yvonne Kennedy 1SPHE-A
12:00	French R54 Sarah Banham 1Fre-2.1	Geography R32A Derry Nugent 1Geo-A	English R32A Tara Gallagher 1Eng-5.2-R1	English R32A Tara Gallagher 1Eng-5.2-R1	Project Mathematics R26 Lucinda Mac Hale 1PrjM-A
13:00	English R32A Tara Gallagher 1Eng-5.2-R1	Music R43 Joe 1Mus-A	History R38 Flora McEwine 1His-A	Physical Education (JC and JCSP - Revised Syll.) R33 Michael Gardiner 1PE-A	Materials Technology (Wood) R10 Hugh O'Grady 1MTW-A
14:00	Project Mathematics R26 Lucinda Mac Hale 1PrjM-A	Music R43 Joe 1Mus-A	French R54 Sarah Banham 1Fre-2.1	Physical Education (JC and JCSP - Revised Syll.) R33 Michael Gardiner 1PE-A	Materials Technology (Wood) R10 Hugh O'Grady 1MTW-A
15:00	Religious Education R50 Pauline Mc Carthy 1Rel-A	English R32A Tara Gallagher 1Eng-5.2-R1	Home Economics R38 Sinéad McClynn 1HMEC-A	Project Mathematics R26 Lucinda Mac Hale 1PrjM-A	
	Religious Education R50 Pauline Mc Carthy 1Rel-A	Irish R28 Christine Fagan 1Ir1-3.5	Home Economics R38 Sinéad McClynn 1HMEC-A	Geography R10 Derry Nugent 1Geo-A	
	Irish R26 Christine Fagan 1Ir1-3.5	Science (JC) R48 Lucinda Mac Hale 1Sci-A	Business Studies R32 Eileen McCormack 1Bus-A	Science (JC) R48 Lucinda Mac Hale 1Sci-A	

## Personal

Next, click into the **personal tab** which includes the personal details of the student. If anything in this screen needs to be updated, you should contact the school to request the change.

Secure | https://demo.vsware.ie/#lid=1961072&pg=Learners&sm=Personal

Brenda Bell

Status:

No Filter

Personal

Term Reports

Attendance

Student Options

Behaviour

Timetable

### Personal Information

Name	Brenda Bell	Birth cert. Name		Birth Date	06/07/1999	Gender	Male
Medical Card		Traveller Heritage	No	Language Support Applicant	No	Boarder Indicator	
VSware Id	1961072	Department Pupil Id	12345678	PPS	123456Q	School MIS ID	12-0108
Exam Number		Locker Number				Other Id	
Date of entry	30/09/2012	Irish exemption		Country of Birth	IRELAND	Religion	RC
Date of Exemption		Nationality				Class Group	1A (A)
Previous school type		Previous school Roll No.		Exam Entrant	No	Exam Repeat	No
Repeat Exemption		Left Early	No	Students Mobile		LCVP	No
Mothers Maiden Name		Previous School Name		New Entrant	No	Repeating Year	No
Students Email		Email Opt In	No			Repeat Exemption Date	

## Term reports

The **term reports tab** is a straightforward screen. At the top of the page, you first select an exam and it then displays the student's mark, grade and teacher comment for each subject.

The screenshot shows a web interface for viewing term reports. At the top, there is a header with a user profile for Brenda Bell and a greeting for Elizabeth Rogers. The main content area is titled 'Term Report' and shows a dropdown menu for 'Select An Exam' set to '1st Yr Christmas Report 2017 (2017/2018)'. Below this, there are three subject reports:

Subject	Mark	Grade	Level	Teacher
Irish	79	B	Foundation	asc asd
English	N/A	B	N/A	dave asdf
Geography	80	B	Higher	

Each report also includes a 'Comment' field with the text 'Teacher remarks are private.'

## Attendance

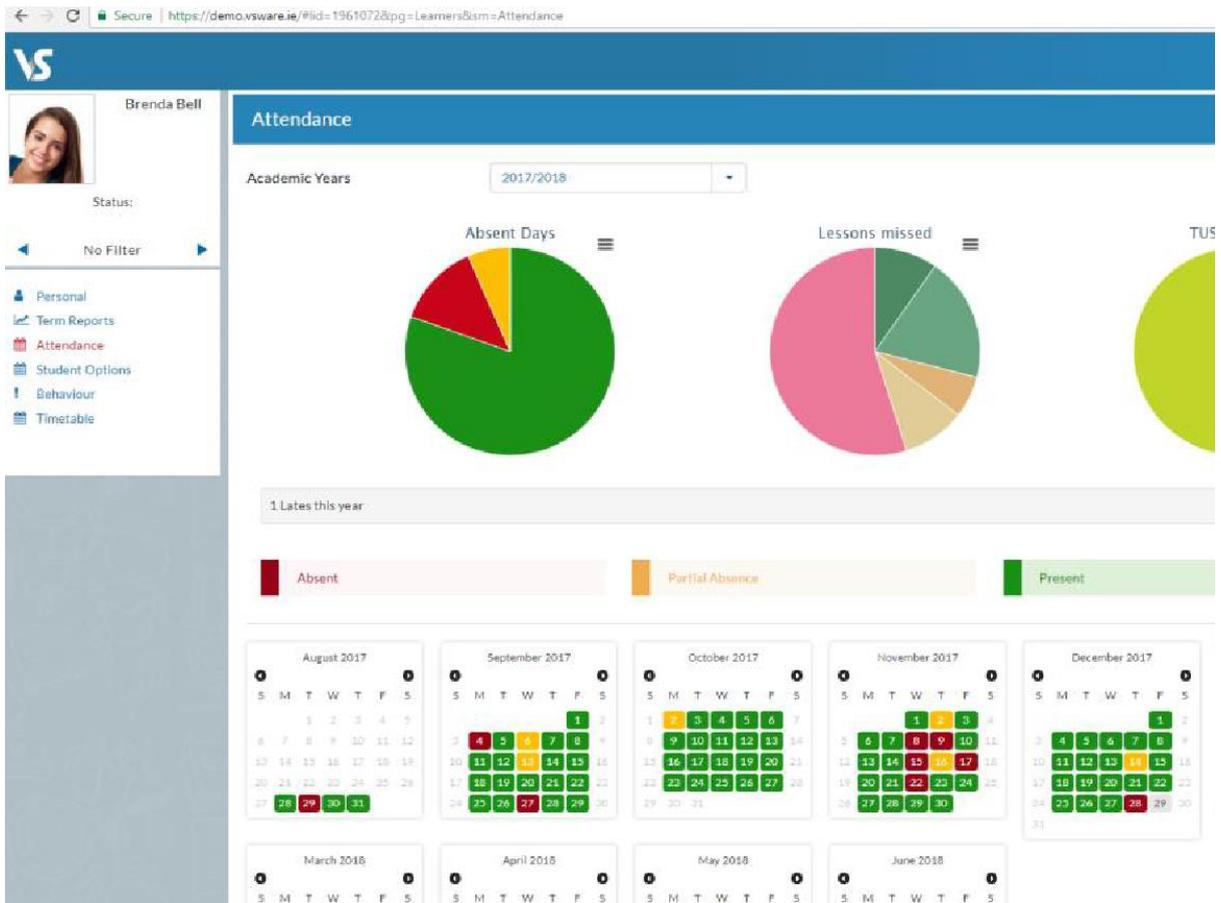
From August 2018 you will have access to the attendance tab. In the **attendance tab** you will see the yearly calendar which gives you an overview of your child's attendance. Each date will be colour coded according to the attendance of the student on that day. The pie charts above the calendar shows at a glance the percentage of present and absent days.

Red = Absent

Yellow = Partial Absence (even if the student has just missed one class on that day)

Green = Present

Blue = Unexplained Absence



## Signing Out

It is advisable to sign out of VSware when you are finished, to do this click the sign out icon on the top right of the screen.



To watch the VSware parent user video, click [here](#) or use this link <https://vsware.wistia.com/medias/tmb3s409kt>